

February 22, 2005

MUNI # 16022  
MARY CONLEY, CLERK  
TOWN OF OAKLAND  
5026 E COUNTY RD B  
SOUTH RANGE WI 54874

Dear Municipal Official:

We have reviewed your ordinance for the municipal adoption of the Uniform Dwelling Code (UDC) and found it acceptable.

However, there seems to be a misunderstanding on the scope of the ordinance. The middle sentence of s. 1.3 and the last sentence of s. 1.6 state that permits must be issued "after-the-fact". There should be no permit issuance after the fact. The scope includes the construction of a new home begun after the ordinance date (or 1/1/2005, whichever is earlier) and additions and alterations begun after the ordinance date (or 1/1/2005, whichever is earlier) provided the home that is being added to or altered was originally built since June 1, 1980.

We recommend that you provide a copy of your ordinance and this letter to your authorized inspector(s).

Enclosed is an order form for purchasing forms and UDC seals, one of which must be assigned to each new dwelling. (Please note your municipality number above when completing the order form.) The yellow copy of the building permit application, on which the seal number is indicated, must be forwarded to us within 30 days of issuance.

By copy of this letter, we are informing our state-contracted inspection agency that had been planning to enforce the UDC in your municipality that their services are no longer required.

By copy of this letter, we are also informing your county so that they may forward this information to their land use, zoning and sanitary permit staff, who may refer potential UDC building permit applicants to the proper party.

Feel free to contact me if you have any questions.

Sincerely,

Duane Hubeler  
UDC Consultant  
Tel. (608)266-1390

cc:

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